

# Introductions

## **Informational Organization**

### **Informational Ideas**

\*\*A solid introduction is one of the most important parts of a good essay. It grabs the reader's attention, provides background on the topic, and introduces the main idea. An introduction has three parts: **the attention grabber, the background information, and the thesis statement**. The introduction must include all three parts, and they must appear in that specific order. Never say "I'm going to tell you about..." in your introduction; just begin writing your essay. Below are definitions for each part.

**1) Attention Grabber:** This is the first sentence of an essay; it grabs the reader's attention using a fact or an interesting or thought provoking statement. Questions should not be used! Questions do not push your thinking or abilities. The attention grabber should be broad and general, and it should clearly relate to the essay topic.

**2) Background Information:** This section of the introduction consists of 2-4 sentences, and it provides readers with information that they need to know before reading the essay. It is important, because it gives all readers basic knowledge of the topic.

**3) Thesis Statement:** You have already written your thesis. It is the last sentence of your introduction.

## Introduction

**Attention grabber:**

**Background Information (2-4 sentences):**

**Thesis (already written- copy down again 😊):**

# Conclusion

## Informational Organization

### Informational Ideas

\*\* A solid conclusion is also a very important part of a good essay. It restates the thesis, recaps the main points, and connects to the reader. An conclusion has three parts: **the thesis reworded, a summary of the main points, and a connection to the reader**. The conclusion must include all three parts, and they must appear in that specific order. Never start your conclusion with the words “In conclusion.” If you have done your job as a writer, your reader will know it is a conclusion. Below are definitions for each part.

**1) Thesis Reworded:** To remind the reader what the essay is about, the conclusion should start with the thesis reworded. This means that the thesis is simply written in a different way so that the essay is not repetitive. But, be careful; keep the topics in the order in which they appear in the essay.

**2) Summary of Main Points:** Again, to make sure that the reader clearly understands the purpose of the essay, it is always a good idea to summarize the main points in 2-4 sentences. The easiest way to do this is to reword the topic sentences. Remember, don't change the order!

**3) Connection to the Reader:** This is your last chance to hammer your point home. Make readers understand why the essay they just read is important to their lives, and effectively wrap up your essay. The connection should be broad and general, and it should relate to your readers' lives.

**Thesis reworded:**

**Summary of main points (reworded topic sentences):**

**Connection to reader:**